

# Simon Fraser Minutes

## Simon Fraser PAC Meeting Minutes – January 15, 2019

**Executive Members in Attendance:** Michelle, Melissa, Tamara, Alice, Lindy, Emily, and Sarah

### 1. Review Minutes and Agenda

Solicited feedback on the minutes from the Nov 20th meeting. No comments or changes were made.

*Minutes approved.*

### 2. Treasurer's Report (Lindy)

Lindy reviewed the current account balances. The Operations account has a balance of \$12,187 with no outstanding expenses.

The Gaming account has a balance of \$4500 with two outstanding expenses.

- The first expense is \$600 for two 10 x 10 pop up tents for use around the school and at off site events (like the cross country district meet and track and field district meet). The purchase of the tents was approved at a previous meeting and they have been ordered from Costco (\$607.43).
- The second expense is \$1052.33 for the license to the Seussical musical the school will be performing. Cathy had already paid this license fee with the understanding that the PAC would reimburse this expense.

*Motion put forward to approve the payment of \$1052.33 for the Seussical musical license fee. Motion carried.*

### 3. SNEAL Report (Tamara)

Tamara informed the PAC that she and Cathy had a meeting with the Occupational Therapist Cara to discuss ways to improve the sensory and physio rooms. Simple suggestions such as improving the lighting and purchasing permanent padding for the floor were discussed. Tamara explained that she would finalize requests for PAC funds after further discussion with Cathy and the staff. We anticipate voting on a motion to approve some expenses for the sensory and physio rooms at the next PAC meeting.

#### **4. DPAC (Peter was absent)**

*Motion put forward to nominate Peter to be a member of the DPAC executive.  
Motion carried.*

In Peter's absence, Michelle and Lindy provided an update (referring to email communication from Peter) about the current plans for the construction of a new building for Eric Hamber. Construction is slated to begin January 2020. The new campus will not have an auditorium or track, will be 20% smaller in size but maintain the current student capacity, and will include a childcare space. The old building will then become a swing site for other schools undergoing seismic upgrading. The old building will remain on site until 2030.

The Hamber PAC strongly encourages Simon Fraser families to provide their feedback to the VSB on the current plans. There is an online Seismic Project feedback form that will remain open until January 25.

A PAC email will be sent out providing links to the information regarding the plans for Eric Hamber and the online feedback form.

#### **5. New Business (Melissa and Michelle)**

Ski Update - Michelle informed the PAC that the school will not be pursuing a school ski program at this time given the challenging logistics and high risk nature of the activity. She explained that many of the ski programs at other schools are run entirely by parent volunteers and many times after school.

Hot Lunch - Reminder that the upcoming hot lunch dates are January 18, February 1, and February 22. Orders must be purchased one week in advance of the hot lunch date. The cut off order date is firm.

The hot lunch coordinator, Jessica, is soliciting feedback on the hot lunch program. She would like to know what families' thoughts are on the current frequency of hot lunch dates, the menu, etc. Please email the PAC with any hot lunch feedback you may have and we'll forward it on to Jessica.

Update on ball/smoothie fundraiser for gym equipment - Melissa informed the PAC that the fundraiser organized by Kelli and Brent raised \$1075. That amount, combined with the \$400 the PAC provided Mr. Hunter at the beginning of the year allowed Mr. Hunter and Kelli to purchase

Badminton Birdies x 2  
Badminton Rackets x 6  
Baseball Umpire Indicator x 2

Hockey Insert Blades x 6  
Football kickoff tee x 4  
Footballs Jr. Size x 7  
Golf Rubber Tee x 6  
Golf Sponge Practice Balls X 20  
Indoor Fuzzy Soccer Balls x 4  
Youth Goalie Gloves Size 6, 7, 8 SO1092 x 3  
Ping Pong Balls  
Ping Pong Bats x 4  
Tennis Foam Balls x 30  
Tennis Junior Rackets x 10  
Volleyballs x 8  
Volleyball Knee Pads Standard Junior x 10  
Ring Toss Game x 2  
Scoops x 4  
Hula Hoops x 4  
Hula Hoops x 4  
Sack Race  
Junior Pinnies x 8  
Scooters x 4  
Wall Mounted Skipping Rope Rack

The equipment has been ordered and is on its way.

Kelli also informed the PAC that the equipment room was cleaned out with old equipment being given away or gotten rid of in order to make room for the incoming equipment. Thanks Kelli and Brent for your work!

Simon Fraser Spirit Wear Sale - Kelli has helped to set up an online store selling Simon Fraser clothing and accessories as a school fundraiser. The online store can be opened and closed multiple times by the administration (e.g. at the beginning of the year, before Christmas, etc.). The first sale will begin Monday, January 21 and the store will remain open for two weeks until Monday, February 4th. The orders will arrive in February sometime. The funds raised will go toward purchasing new school jerseys to be used by the school's teams. The goal is to purchase 50 jerseys. The items available include sweatshirts, tshirts, and bags. Cathy indicated that the stock may expand over time to include things like golf shirts as well. Flyers will be sent home shortly advertising the sale and providing pertinent details (like the website address). Thanks, Kelli for organizing!

## **6. Teachers' Report (Ms. Ruben and Ms Bistriceanu)**

Ms. Ruben informed the PAC that Amanda White, an Indigenous Elder from the Haida nation who works in the district will be working with all the classes over four days teaching a variety of topics. The grade 6 and 7 classes will be learning about the blanket ceremony.

Ms. Ruben also let the PAC know that the teachers are still currently discussing wishlist items to forward to the PAC. They are focusing on bigger items with long term goals in mind. The idea of putting together some kind of outdoor classroom was mentioned. The teachers will forward their wishlist items once they as a staff have finalized their requests.

Tamara asked Ms Ruben if she could ask the staff if they would be willing to be photographed and interviewed for the school Instagram page. Ms Ruben indicated that she would ask the teachers and see who was willing.

## **7. Principal's Report (Cathy)**

Sensory room - Cathy added to Tamara's previous discussion of the sensory room explaining that it is used by many students as a place to calm down and that even a few simple changes could go a long way in improving the space for students.

Yoga - Cathy informed the PAC that she has been able to participate in a couple of the yoga sessions currently being taught in gym. She let everyone know that she is very impressed with the method of instruction and the focus on mindfulness and self regulation.

Tech - Cathy has purchased all the tech related items outlined on the teachers' previous wishlist. The laptops are being configured and will be in circulation by the end of the week.

School Grounds - Cathy discussed the graffiti that was discovered just before school started again after the winter break. She explained that the school engineer arrives at 7 am and if graffiti is discovered, it is covered with paper right away, a hotline number is called and then the graffiti is painted over quickly without having to make its way through too much bureaucracy. She also reminded the school community that anyone can call the VPD nonemergency line or the city 311 line to report graffiti.

Cathy informed the PAC that after the initial community consultation about the anti-loitering device being considered for the school, the decision has been made to not pursue installing the device. No needles have been found on the grounds since the new year but there are sometimes people still sleeping by the portables earlier in the morning.

School Teams/Clubs - Cathy let us know that basketball season has started. There are 4 teams: jr. and sr. girls and boys. The junior teams are made of grade 5 and 6 students and the senior teams of grade 7 (and some 6) students.

The chess club is under way and has 160 students enrolled!

### **8. Vancouver Performing Stars (Chloe was absent)**

In Chloe's absence, Emily informed the PAC that the final performances will be May 13th and 14th from 5:00 to 8:00 pm at the Eric Hamber auditorium. Students will be performing in one of the two showtimes. Since the school is large, there is a Cast A and a Cast B though there may be some overlap of the lead roles.

Notices will be sent home shortly letting parents know how they can help out with the production. Some areas of need will be costumes, sets and props.

In order to streamline communication between the school community and Katy at VPS, each class will have a lead parent who will collect any questions/concerns from parents in that class. The lead parent will then forward the questions and concerns on to Chloe Eckert who will then contact Katy. We suspect that many parents will have the same questions so this will help reduce the emails sent directly to VPS.

At this point there are no opportunities for students to help with costumes, sets and props though a parent could volunteer to sponsor a student group to help in these areas.

Let your child's teacher know if you would like to be the lead parent for the class and let the PAC know if you would like to be a parent sponsor of a student "behind-the-scenes" group.

Cathy and the teacher reps let the PAC know that the students are buzzing with excitement already about the production and that the first day of auditions went well. Thanks to Chloe for initiating this program!

*Motion made to adjourn meeting. Motion carried.*