

## Simon Fraser PAC Meeting Minutes – April 17, 2018

### 1.0 Review Minutes and Agenda

Solicited feedback from the February 27th Minutes. No comments made. Motion to approve Meeting Minutes; motion carried.

### 2.0 Treasurer's Report

Rachel reviewed current account balances: 1) Operations - \$14,450.10 2) Gaming Fund - \$5,124.17

Finance Discussions:

#### Spring Fling

Chris Andersen put forward a motion for an initial as for \$,3000 for the Spring Fling. It was noted that more funds will be required but this is anticipated to be a break even event as in previous years. Motion was seconded and resulted in a unanimous vote.

#### Teachers Lunch

A motion was put forward to allocate \$650 for the annual year end teacher / staff lunch. Motion was seconded and resulted in a unanimous vote.

#### Gaming Fund

Discussion occurred in regards to possible expenditures for the Gaming funds, the following ideas were put forward:

Buddy Benches for the kids to use when they would like support from a Peer Helper. Benches could be set out in the playground areas and kids that would like support would sit on the benches to let the Peer Helpers know they need help.

Large Chess Sets on Playground was discussed and Dawn informed that the VSB has quoted \$1,400 for their staff to paint the 3 requested chess boards. The 3 sets of chess pieces is an additional \$700 making this a total of \$2,100. This was felt to be high and Dawn was requested to go back to the VSB and see how much the quote would be for one chess board to be painted.

Skiing during school was addressed by Dawn. This was brought to the teachers and not all were comfortable with the idea. It is standard that teachers be given autonomy for the field trips that they are involved in and must be within their comfort level. Dawn also noted that due to the higher risk involved the school would require approval from the VSB before it could be booked. It was suggested that skiing be offered to the intermediate divisions who's teachers are interested. Dawn requested more information in regards to supervision and who it works for these field trips.

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### **3.0 Principal's Report**

- Dawn wanted to thank all of the volunteers from the book fair, it was very successful and the library was able to receive a large number of books
- Tennis XL begins next week, Dawn is still waiting to hear if there will be an after school component
- Talent Show will be held mid May for Primary and Intermediate divisions. It was decided that Kindies will not participate as they are new to the school but will watch in order to understand how it works for future years
- Earthquake drill May 3rd. There is a request for volunteers to be part of the drill by picking up children and following the process as if it were a real life scenario
- Sports Day will be held, just waiting for a theme
- Ready Set Learn will begin in May
- The Entrepreneurs Show will again be held in mid-May
- Track Meeting - June 7th
- Last day of school is June 28th
- There is a primary dance program starting at the school on June
- Classroom Gardener kicked off this week and the children are already enjoying the learning
- All of the school hallways are being painted to freshen them up
- New lighting was installed in all hallways and classrooms
- Lunch Update - Dawn has been talking to staff. If there is a change made to lunch times it will negatively affect gym times as some will be lost. Teachers are still looking at options with the biggest concerns being supervision and safety. The idea of a split lunch was declined by the school.
- Val raised the Tech fundraiser – Dawn mentioned the need for iPads and laptops
- Chloe inquired about status of VPS – Dawn said that Katy was coming in that week

### **4.0 New Business**

#### Crosswalk

Maia provided an update that the City of Vancouver will be installing flashing crossing lights at 16th & Manitoba. The city recommended that crossing guards also be used. Dawn stated that the VPD had completed a plain clothed survey of the crossing area and did not recommend crossing guard for the crosswalk. Dawn will check with the VPD and see if they will train student crossing guards for us even if they do not recommend them. Dawn's concern is for the increased risk to grade 7 students if they are providing this service.

#### Incident Reports

Gillian requested an update from Dawn in regards to Incident Reports. Currently if a VSB employee is injured by a child a report is filled in. If a child is hurt an incident is only completed if first aid is administered. If a child is injured the parent/guardian is contacted and it is up to them the course of action that is taken. It was noted that all incidents should be documented. This would allow for an understanding if there is a pattern of behaviour that needs to be addressed.

Dawn informed that the procedures for incidents are outlined by the District and that SFE is following what the district has laid out. It was suggested that this issue be raised with the District as the school does not set the policy and they would need to be involved to change any protocol.

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Further discussion occurred to identify what the reports should be completed for and Dawn to follow up about bringing in someone from the District to talk to PAC about incidents and reporting.

Meeting adjourned. Next meeting May 15th, 2018.